



JOB ANNOUNCEMENT

Management and Development for Health (MDH) is a non-profit, non-governmental organization whose primary aim is to contribute to address public health priorities of the people of Tanzania and the world at large. These priorities include: communicable diseases such as HIV/AIDS, Tuberculosis and Malaria; Reproductive, Maternal, New-born and Child health (RMNCH); Nutrition; Non-Communicable Diseases of public health significance; as well as Health System Strengthening. MDH strongly believes in and works in partnership with various local and global institutions, Ministry of Health, Community Development, Gender, Elderly and Children (MOHCDGEC); President's Office Regional Authorities and Local Government (PORALG); donor agencies; academic and non-academic institutions; implementing partners; civil society, community-based and faith-based organizations and others. MDH seeks to recruit a qualified individual to fill the below vacancies:

Position: MATERNAL AND CHILD HEALTH (MCH) OFFICER

Location: TABORA,

Reports to: REGIONAL MATERNAL AND CHILD HEALTH MANAGER

JOB SUMMARY

The Maternal and Child Health (MCH) officer works with and supports the MDH RMCH Manager to ensure efficient implementation, M&E and reporting of reproductive, maternal, newborn and child health (RMNCH) services in her/his respective region, including pediatric, adolescent and youth HIV prevention, testing, care and anti-retroviral treatment services. She/he is responsible for the field implementation, coordination and reporting of all MCH initiatives in her/his respective region under the guidance of the RMCHM and in collaboration with DPMs and other MDH staff and relevant regional, council and health facility staff.

Duties and Responsibilities

1. To support the Regional MCH Manager in implementation, M&E and reporting of PMTCT, EID, Paediatric ART and RMNCH services under the Afya Kwanza project, in line with project work-plan
2. To support implementation of initiatives to address key program, donor and national priorities - such as index HIV testing, Option B+, male involvement, tracking of mother-infant pairs, follow-up of EID results and accelerating children's treatment (ACT) - in line with national guidelines
3. To provide TA to the DACC, DRCHCo, RCH In-charges and HCPs in planning, implementation, M&E and reporting of PMTCT, EID, Paediatric ART and related RMNCH programs and services
4. To support RMCH Manager to assess and implement initiatives to address skill and resource needs in PMTCT, EID, Paediatric ART & RMNCH services through supportive supervision, mentorship, on-job training, CQI and other approaches in collaboration with DACC, DRCHCo and RCH-Incharges
5. To support timely collection and submission of PMTCT, EID, Paediatric ART and RMNCH data – as well as support strengthening of the related M&E systems - in collaboration with the M&E team



6. To support the RMCH Manager in writing technical program documents including, reports, best practices, lessons learned and other relevant documents
7. To support and advise RMCH Manager on all PMTCT, EID, Paediatric ART and RMNCH issues and perform other relevant duties as assigned by the RMCH Manager

Requirements, Education, work experience and skills

1. Degree or Advanced diploma in medicine, nursing or related field with relevant national registration
2. Master's degree in Public Health or related field is an added advantage.
3. At least 2 years of experience working in public health programs/ services
4. At least 2 years of experience in design, implementation, management and M&E of PMTCT, EID, Paediatric ART, RMNCH or related clinical and public health programs and services
5. Experience in using CQI, PHE and OR techniques to address public health challenges
6. Experience in writing reports, best practices and lessons learned
7. Excellent command of Swahili and English languages, in written and oral communication
8. Experience in basic computer applications such as MS Word, Excel, Power point and internet
9. Ability to work under pressure and stringent deadlines

Position: LABORATORY OFFICER-BUGANDO FOCAL

Location: MWANZA,

Reports to: LABORATORY SERVICES MANAGER

JOB SUMMARY

The Laboratory Officer – Bugando molecular laboratory coordinator is a self-motivated individual who will work in close collaboration with the Bugando Medical Center and its stakeholders to guarantee provision of effective support in enhancing efficiency and capacity of VL and EID testing at Bugando laboratory under MDH Afya Kwanza Project. Her/his main objective is to guarantee the highest technical, logistical and administrative performance of the Bugando Molecular Laboratory for accurate, reliable and timely release of results.

Duties and responsibilities;

1. Work closely with the Bugando Medical Center, MOHCDGEC, NHL-QATC, R/CHMTs and Implementing Partners to ensure provision of technical support to Bugando Molecular Laboratory for enhancing the capacity and efficiency of testing
2. Provide capacity building for staff to receive, process and test viral load and EID samples as well as manage patient results and documentation in the laboratory.
3. Provide capacity building and administrative support to the Bugando laboratory management in proper management of the laboratory and staff for the successful operation of the laboratory.
4. Work with the laboratory management to evaluate staff proficiency and performance.
5. Ensure effective execution of the approved workplan and budget to achieve the set targets



6. Provide regular assessments, internal audits and measures to address identified gaps in strengthening VL/EID testing activities in the laboratory
7. Support the laboratory management to conduct daily, weekly and monthly performance reviews of all the sections in the laboratory
8. Work with the Bugando laboratory management to prepare, review and submit progress reports daily, weekly, monthly, quarterly and as needed.
9. Work closely and support the laboratory to meet the set turn-around time (TAT) of the VL and EID test results
10. Work closely and support the laboratory to ensure proper management and maintenance of all equipment including cold storage/store and analyzers
11. Work with the laboratory to properly perform pre-analytical procedures on all specimens/reagents/supplies received including but limited to registration, separation, storage and documentation as per SOPs
12. Work closely with the laboratory to ensure 100% utilization of the testing capacity in 24 hours daily
13. Design and implement supervisions, training and mentorship programs to improve performance of the laboratories
14. Provide technical and logistical supports to strengthen VL/EID inter-laboratory networking for enhanced testing capacity and efficiency.
15. Provide technical support for the laboratory to work all the processes and procedures as per ISO15189 standard for laboratory accreditation
16. Provide technical and logistical supports to ensure timely availability of reagents and supplies in the laboratory
17. Participate fully in weekly laboratory staff meetings, laboratory management review meeting and all laboratory crucial meetings.
18. Coordinate and participate in periodic meetings with stakeholders to discuss progress of VL/EID testing
19. Collaborate with regional stakeholders (R/CHMTs and IPs) to provide technical support to the hubs and facilities for proper sample collection and management
20. Ensure effective support to all MDH supported laboratories and facilities in delivering services as per the national and international set goals and standards
21. Participate in the development of workplans and budgets.
22. Carry out any other related task as assigned by supervisor

Requirements, Education, work experience and skills

1. A degree or Master's degree in health laboratory sciences or biomedical laboratory sciences
2. A minimum of 4 years' experience in working at laboratory project management especially managing the VL/EID laboratory in HIV care and treatment setting
3. Vast experience on implementing QMS for the laboratory ISO 15189 accreditation standard
4. Ability to collaborate with government health management teams and other partners
5. Ability to work both as individual and as a team with minimum supervision



Position: TB/HIV OFFICER
Location: GEITA REGION
Reports to: REGIONAL TB/HIV MANAGER (RTB-HIVM)

JOB SUMMARY

The TB/HIV Officer works with and supports the MDH RTB-HIV Manager to ensure efficient implementation, M&E and reporting of TB/HIV services in her/his respective region including direct field coordination of key program priorities such as Isoniazid prevention therapy (IPT), intensified TB case finding and multi-drug resistant TB diagnosis and management. She/he is responsible for field implementation, coordination and reporting of TB-HIV initiatives in her/his respective region under the guidance of the RTB-HIVM and in collaboration with DPMs and other MDH staff and relevant regional, council and health facility staff.

Duties and Responsibilities

1. To support implementation, M&E and reporting of TB-HIV services under the Afya Kwanza project, as well as other relevant activities.
2. To support implementation of initiatives to address key program, donor and national priorities - such as intensive TB screening and case finding among PLHIVs and IPT- in line with national guidelines.
3. To provide TA to the DACC, DTLC and HFs in planning, implementation, M&E and reporting of TB-HIV services.
4. To support RTB-HIV Manager to assess and implement initiatives to address skill and resource needs in TB-HIV services through supportive supervision, mentorship, on-job training, CQI and other approaches in collaboration with R/DTLC.
5. To support timely collection and submission of TB-HIV data – as well as support strengthening of the related M&E systems - in collaboration with the M&E team.
6. To support RTB-HIV Manager in writing technical program documents including reports, best practices, lessons learned and other relevant documents.
7. To support and advise the RTB-HIV Manager on all TB-HIV issues and perform other relevant duties as assigned by the RTB-HIV Manager.
8. To perform any other duties as assigned by the Supervisor from time to time.

Requirements, Education, work experience and skills

1. Degree or Advanced Diploma in Nursing or related field with relevant national registration.
2. Master's degree in Public Health or related field is an added advantage.
3. At least two (2) years of experience working in public health programs/ services.
4. At least two (2) years of experience in design, implementation, management and M&E of TB-HIV or related clinical and public health programs and services.
5. Experience in using CQI, PHE and OR techniques to address public health challenges
6. Experience in writing reports, best practices and lessons learned.
7. Excellent command of Swahili and English languages, in written and oral communication.
8. Experience in basic computer applications such as MS Word, Excel, Power point and internet
9. Ability to work under pressure and stringent deadlines.



Position Title: IT OFFICER CUM SOFTWARE DEVELOPER-2 POSTS

Location: GEITA AND TABORA

Reports to: DIRECTOR STRATEGIC INFORMATION

JOB SUMMARY:

IT officer cum Software Developer ICT officer will be responsible to study existing systems and procedures and develop software applications to automate various MDH programmatic and operations activities. He/She will design and develop software applications based on technical solutions and evolving MDH software requirements.

Duties and Responsibilities:

1. Involved in the planning, analysis, specification, design, development, implementation and maintenance of application software systems; works with senior IT staff and other software users on the definition and specification of requirements; builds, tests and modifies prototype application software based on detailed instructions; installs and maintains software systems.
2. Participates in development of the new system that require integration of many interrelated systems and program elements
3. Assists in the designing, coding and debugging desktop, web-based and mobile applications in various software languages.
4. Organizes and performs unit and integrated testing, designing and utilizing test bases; assists users in acceptance testing.
5. Assists in the preparation of technical and user documentation, as well as in the production of training materials.
6. Provides technical support on troubleshooting and resolving routine software application problems. Installs application systems software and hardware according to specifications.
7. Provides support on software development matters, including security, data integrity and recovery; assists with needs assessment for new systems (including modifications to existing systems); performs ongoing reviews with users and developers and responds to requirements; requests, implements, provides operational support and maintains various applications.
8. Evaluate and perform improvements to support user friendly interfaces and usability to promote users understand and interactions with systems.
9. To assess software applications to determine effective use of functionality and upgrade requirements.
10. Perform periodic and scheduled backups of application systems, testing and updating contingency measures in accordance with the MDH's ICT policy.
11. Evaluate new technologies and new products and suggesting the improvements to support various organisation business process.
12. Support in data visualization and data analytics (Business Intelligence) initiatives.



Requirements, Education, work experience and skills

1. BSc/BEng in IT/IS/Computer Science/Computer Engineering or equivalent degree from a recognized institution with at least three (3) years of relevant working experience from a recognized institution
2. Strong understanding of the Software Development Life Cycle (SDLC) methodologies.
3. Working knowledge of various software languages [PHP (mandatory), Java (mandatory), C/C++, .NET, Python] will be added advantage.
4. Proven knowledge in DHTML, HTML5, CSS & CSS3, Java Script, jQuery, jQuery Mobile, SAPUI5 Photoshop, and Responsive Web Design will be added advantage.
5. Strong understanding and hands on skills on Object Oriented Design and Analysis (OOA and OOD)
6. Strong knowledge on MySQL, SQL and Postgre SQL Database Management Systems. Knowledge on MS SQL Server, Oracle and other DBMS will be added advantage.
7. Possession of a relevant ICT professional certification will be an added advantage

TO APPLY:

Interested candidates should submit an application letter indicating clearly the position applied for, a detailed copy of their CV, and names and contact information (email addresses and telephone numbers) of three work related referees.

Applications should be submitted by Sunday 25th October, 2020, to the Director of Human Resource through e-mail hr@mdh-tz.org

Kindly note that only shortlisted applicants will be contacted.